



ROE GREEN CRICKET CLUB

Ladies and Youth Cricket

CONSTITUTION

1. Name

The Club shall be called "Roe Green Cricket Club – Ladies and Youth Cricket" and will be referred to in the constitution as the "Club" and shall be affiliated to the English Cricket Board (ECB) governing body, through the Lancashire Cricket Board.

2. Aims and Objectives

The primary principle of the club is to promote the sport of cricket at all levels within the community and within the sport, providing facilities for ladies and young people to be able to take part and learn about the game of cricket, through recreation, coaching and competition. In particular:

To manage Roe Green Cricket Club Ladies and Youth Cricket Section

- To ensure that all members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket.
- To ensure a duty of care to all members, by adopting and implementing the ECB Safe Hands policy and Inclusion and Diversity Policy – and ensuring that updates to these policies are implemented.
- To develop the character, personality and social skills of Ladies, children and young people by promoting their physical, moral and spiritual well-being.
- To organise and provide or assist in organisation or provision of facilities for physical recreation in the interests of social welfare.
- To advance the education of ladies, children and young people who are member of the Club by providing facilities and opportunities for playing cricket, so as to promote and encourage the physical development of such, ladies, children and young people.
- To arrange supervised training sessions, association cricket matches and social activities for its members.

3. Members of the Club

Membership shall be open to any person, irrespective of gender, disability, race (including colour, nationality, ethnicity, or national origin), religion, belief or lack of religion/belief, social status, being or becoming a transsexual person and sexual orientation.

The club may have different classes of membership based on a non-discriminatory and fair basis.

Any person who wishes to become a member must apply on the current Membership Application and make the payment of the relevant Membership fee and all other fees payable. All members will be subject to the regulations of this constitution, and by joining the club, will be deemed to accept these regulations and the Club's code of conduct.

The membership fee shall be proposed and agreed, in line with the club's membership pricing policy, at the Roe Green Cricket Club (Ladies and Youth Cricket) AGM and shall be payable by each member, unless determined otherwise by the Ladies and Youth Club Committee or Club Welfare Officer. All fees will be payable on successful application for membership and annually by each member. Fees can be staggered in a way that is appropriate to the member, and the committee may consider a discount of the fees in circumstances deemed appropriate. No person shall be eligible to take part in the business of the club or eligible for selection for any club team unless the appropriate subscription has been paid.

Fee settlement shall be due by April 1st of each year. Any person not having paid their subscriptions by the 1st April shall not be considered a member, nor selected to represent the club in competitive matches until their subscription has been paid – unless an alternative arrangement has been made via the Ladies and Youth Cricket club Committee or Club Welfare Officer.

The Ladies and Youth Cricket Club Committee may refuse membership, or remove it, only for good cause. An appeals committee shall hear any appeals in this policy.

4. **Classes of Membership**

There shall be three of classes of membership of the Club. These are:

- Full Ladies Playing Membership
- Full Junior Playing Membership
- Young Person / Beginner Membership – non-playing

5. **Committee**

The officers of the Club shall be as follows:

- a) Youth Cricket Co-ordinator
- b) Ladies and Girls Cricket Co-ordinator
- c) Ladies Captain
- d) Ladies Vice Captain
- e) Safeguarding officer
- f) Club Treasurer
- g) Club Secretary
- h) Team Managers
- i) Team Coaches
- j) Parent / Volunteers

Officers are to be elected each year at the General Committee AGM and all other Club committee positions shall be on a voluntary basis – but must be, as a minimum a family member of the Club. These include:

- Youth Cricket Co-ordinator
- Ladies and Girls Cricket Co-ordinator
- Club Treasurer

The quorum for the transaction of business of the Club Committee shall be five Club Committee members.

- a) Decisions of Club Committee and meeting minutes shall be maintained by the Ladies and Girls Cricket Co-ordinator and the Youth Cricket Co-ordinator, on an alternating basis. The Club Committee shall hold not less than six meetings in each calendar year.

Save as provided for the Rules and Regulations of the Cricket Association and the associated parent County Association the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club rules.

The duties of the Committee shall be:

- To control the affairs of the club on behalf of the members.
- To take accurate accounts of the finances of the club through the Treasurer. These should be available for reasonable inspection by members and should be audited before every Annual General Meeting. The club shall maintain a bank current account and the following Officers shall be authorised to sign club cheques: any two from the Chair, Treasurer and Secretary (other Officers as appropriate).
- To co-opt additional members of the Committee as the Committee feel is necessary. Co-opted members shall not be entitled to a vote on the Committee and shall serve until the end of the next Annual General Meeting.
- To make decisions based on a simple majority vote. In the case of equal votes, the Chair shall be entitled to an additional casting vote.

The Committee shall have powers to appoint sub-committees as necessary and to co-opt advisers who may be non-club members invited to advise on specialist subjects.

An elected Committee member ceases to be such if he or she ceases to be a member of the club, resigns by written notice, or is removed by the Committee for good cause after the member concerned has been given the chance of putting their case to the Committee. Appeals against removal may be made to the Club's Appeals Committee¹. The Committee shall fairly decide time limits and formalities for these steps.

6. Resignation and Expulsion

A member shall cease to be a member of the Club if, and from the date on which he / she gives notice to the Club Committee of their resignation. A member whose annual membership fee or further subscription is more than 2 months in arrears shall be deemed to have resigned.

The Club Committee shall have the power to expel a member when, in their opinion, it would not be in the interest of the Club for them to remain a member – i.e. in the event of a member being found guilty of conduct derogatory to the welfare of the Club or its members. There shall be an appeal procedure, via the Club Welfare Officer and General Club Committee (Senior). Copies are available upon request.

A member who resigns or is expelled shall not be entitled to claim any, or a share of any of the Club's property.

All kit or any other items being the property of the Club in the possession of a person who ceases to be a member of the Club shall be returned by that person to the Club Secretary forthwith.

7. **Financial Rules**

The Financial year shall end on the 30th September each year.

The income and property of the club and all money received by, or on behalf of the Club shall be applied solely towards the furtherance, promotion and execution of the objects of the Club and no portion thereof shall be paid by way of a dividend, bonus or profit to any member or official of the Club.

Officers of the Club can expect to be remunerated for items purchased that relate directly to the running of the Club.

All monies payable to the Club shall be received by the Treasurer. All funds belonging to the Club shall be deposited in a Banking Account in the name of the Club and no sums shall be drawn from this Account, except by cheques signed by such person. The Treasurer shall cause true accounts to be kept of the receipts, expenditures and liabilities of the Club and shall place before the members of the Club at each meeting an audited statement of income and expenditure and balance sheet made up to the end of the previous statement period.

8. **Records and Minutes**

Records shall be taken, and Minutes kept in such form as the Committee may direct of the proceedings at all Meetings of the Club.

A Special General Meeting (SGM) may be called at any time by the Ladies and Youth Cricket Committee and shall be called within 5 days of the receipt by the Club Youth Cricket Co-ordinator, or the Ladies and Girls Cricket Co-ordinator of a requisition in writing signed by not less than 5 adult members stating the purpose for which the meeting is required, and the resolutions proposed.

The Youth Cricket Co-ordinator, or the Ladies and Girls Cricket Co-ordinator shall notify each member of the date and venue of a Special General Meeting together with the Resolutions to be proposed at least 21 days before the meeting.

The quorum for a SGM shall be 5 Committee Members.

The Youth Cricket Co-ordinator, or the Ladies and Girls Cricket Co-ordinator of the Club, or in their absences an adult member selected by the Club Committee, shall take the Chair. Each adult member present shall have one vote and a simple majority shall pass resolutions. In the event of an equality of votes the Youth Cricket Co-ordinator shall have the casting vote.

9. **Club Teams**

The Club Committee shall appoint Team Coaches to be responsible for each of the Club's cricket teams. The appointed members shall be responsible for coaching the team and team selection. Similarly, the Club Committee shall appoint Team Managers to be responsible for each of the Club's cricket teams' administration and organisation and shall work alongside each of the Team Coaches.

10. **Discipline and Appeals**

In accordance with the adopted ECB Cricket Inclusion and Diversity Policy, in the event that any member feels that he or she has suffered discrimination in any way, or that any Club Policies, Rules or Codes of Conduct have been broken, should follow the procedures below.

They should report the matter to the Club Welfare Officer, Club Secretary or member of the Club Committee detailing:

- What, where and when the incident occurred
- Witness details
- Names of others with a similar complaint
- A preference for a solution to the incident

The Club Committee will sit for any hearings requested. The Club Committee will have the power to:

- Warn as to future conduct
- Suspend from membership
- Remove from membership

Once heard by the Appeals Committee, their decision is final. Any person found to have broken the Club's Policies or Codes of Conduct.

11. Dissolution

Every member of the Club undertakes to contribute such amount as may be required (not exceeding £1.00) to the Clubs assets if it should be wound up while he or she is a member or within one year after he or she ceases to be a member, for payment of the Clubs debts and liabilities contracted before he or she ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves.

If the Club is wound up or dissolved and after all its debts and liabilities have been satisfied there remains any property it shall not be paid to or distributed amount the members of the Club, but shall be given or transferred to a charity or charities having objects similar to the Original objects of the Club.

12. Rules

The Club shall have the status of an affiliated member club of the English Cricket Board Association (ECB). The rules and regulations of the ECB and parent County Association and/or any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club rules, in respect of the following:

- Safe Hands Policy
- Code of Conduct for Club Officials and Volunteers
- Code of Conduct for Parents and Guardians
- Inclusion and Diversity Policy Statement
- Health and Safety Policy
- Guidelines for Dealing with an Incident/Accident
- Policy for Dealing with Complaints and Appeals.

ⁱ Club's Appeals Committee. There is a Roe Green Cricket Club Appeals Committee; it is in this forum at appeals will be heard. Their makeup, remit and powers are defined in the appeals policy.